

RCGP Safeguarding Reflective Practice – Annual Review

This safeguarding reflective practice structured template can be completed annually to demonstrate safeguarding reflection and learning across the breadth of all the areas of safeguarding knowledge and capabilities.

Your case reviews should be used to help demonstrate the 5 Areas of Safeguarding across the year.

Name of Clinician
Date of completion
Describe how safeguarding works in your work environment
Describe your role in safeguarding (e.g. as lead, a general clinician etc.)
Have these changed in the last year? If so, how?
Describe your safeguarding CPD activities, quality improvement activities and significant events that you have undertaken or been involved with in the past year
• Confirm L3 training (online or Hot Topics) YES/NO • Practice Index Safeguarding Policies read: YES/NO • Case Review completed: YES/NO • Any Safeguarding Quality improvement Activity completed:
DEMONSTRATION OF REFLECTION AND LEARNING ACROSS THE BREADTH OF AREAS OF SAFEGUARDING KNOWLEDGE AND CAPABILITIES
1. Professional safeguarding responsibilities 2. Identification of abuse and neglect 3. Responding to abuse and neglect 4. Documenting safeguarding concerns and information 5. Information sharing and multiagency working
Reference to safeguarding case reviews.
Looking at your last review's development themes/objectives in relation to safeguarding, to what extent did you get to fulfil these?
In relation to safeguarding, what do you consider you did well in the last year?

What difficulties/barriers have you come across with regards to safeguarding in the past year?
Personal development themes in relation to safeguarding

Copy of this to be retained in your annual appraisal file and copy to be sent to HR for CQC regulations.

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Published Aug 25 v1